

Meeting of Muehl Public Library Board
TUESDAY, September 6, 2022
5:30-6:30 p.m.
Muehl Public Library meeting space

Members Present: Board President Jason Finn, Pat Krull, Darla Dorosz, Kristen Diermeier, Lila Zastrow, Desiree Steltz, Sandy Heiden, Library Director Elizabeth Timmins

Guests: Sean Hutchison-City of Seymour, Bradley Shippo-OWLS, Kristen Laufenberg-OWLS, Marcia Trentlage-OWLS

The meeting was called to order at 5:30 PM by Jason Finn.

Call to Order

5:30-5:35 Welcome to our visitors from OWLS!

Special distinction: Elizabeth's 200th board meeting! ☺

Report

5:35-6:00

Minutes—August 1, 2022

- Kristen D. made a motion to approve; Darla D. seconded; motion carried

Director's Report—Library Progress during August 2022

- A very busy month for the end of summer
- Thank you for hosting the new educators at SCSD!
- new stickers arrived, for patrons getting new cards or renewing cards this month

Financial Report—August 2022

- Great to see the donation from the firefighters for the summer reading program
- Pat K. made a motion to approve; Kristen D. seconded the motion; motion carried

Activities Report—Complete through end of July 2022

- great to see the increase in numbers attending the library
- hopefully the partnership with CFRC will continue

Unfinished Business

6:00-6:15

- "Oceans of Possibilities", wrap up
 - 54 paper copies were submitted
 - 72 participated using Beanstalk
 - multigenerational, open to all ages!!!
- Fall programming:
 - Manhattan Shorts Film Festival dates are set; September 29 & 30; Oct. 1 & 2
 - New PBS programming will be promoted during Storytime, which needs to grow again since COVID
 - possibility for guest readers in the future
 - ANIME program close to Halloween for tweens and teens thanks to Collette
 - Scott Langteau will be coming before the end of the year too!
 - Luna will continue to visit the library, thanks to Kristen!

- o Joe Schmidt will return to Seymour, speaking at the high school on Thursday, September 22, 6:30 pm. This is a fundraiser for the museum
- Revised circulation policy posted
- BOB books are now in house on BOB cart
 - o Battle of the Books is a state-wide competition run by the WEMTA organization
 - o students read these books and take online quizzes as teams in our local schools
- ARPA grant progress
 - o items have arrived...a new chair with charging ports
 - o smaller charging stations
 - o NEW SCREEN for the meeting room
 - o Bradley added some explanation of the source of these funds
 - ARPA grant totaling \$200,000 was awarded and spread out among all the member libraries
 - Nicolet Federation was the fiscal agent and it was a huge task to coordinate, implement, and document!
 - a great example of the benefit of being part of a library system!

New Business

6:15-6:30

- Trustee Essential #17 (numerical order) Membership in the Library System
<https://dpi.wi.gov/sites/default/files/imce/pld/pdf/TE17.pdf>
- All about the Outagamie Waupaca Library System led by Bradley Shipps, system director
 - o Bradley shared information on membership in the Outagamie Waupaca Library System, noting the difference between OWLS and OWLSnet
 - o a folder was shared with a wealth of information on services provided through OWLS
 - o Bradley also shared the basics of library funding.
- OWLS membership agreement for 2023-2025 (motion needed)
 - o Sandy H. made a motion that the Muehl Public Library shall continue membership in the Outagamie Waupaca Library System through December 31, 2025; Kristen D. seconded the motion; motion carried
- New hire
 - o Carol O'Rourke will work 5 hours per week...coming from the BC Village Library
- Library staff performance reviews, 2022
 - o Elizabeth was reviewed last July 2021
 - o Sandy and Desiree will work on this during October
 - o Elizabeth will get staff reviews completed by the end of the year.

Any additional business that might be brought before the board. All board business was completed at 6:45 and the meeting adjourned.