

Muehl Public Library Board Minutes

Date of Report: Tuesday, September 2, 2025, 5:30-6:30

Library Director: Elizabeth Timmins

Members Present: Adam Schaumberg, Kristen Diermeier, Carrie Gorges, Pat Krull, Darla Dorosz, and Sandy Kailhofer

Members Absent: Michelle Erickson

Date of last meeting: August 4, 2025

Date of next meeting: October 6, 2025

Call to Order:

- President Adam Schaumberg called the meeting to order.
- It is Elizabeth's 230th board meeting!
- Tuesday, September 23rd Tina Kemp will present a QPR Gatekeeper training from 3:30-5:00 at the library.
- Adult book club resumes on September 13th.
- Elizabeth gave us the schedule for the Manhattan Shorts which will be Thursday and Friday October 2nd and 3rd at 7:00PM and Saturday and Sunday October 4th and 5th at 2:00PM.
- Some profits from the September 6th rummage sale will go towards the library expansion through the work of Lyn Leisgang of Discount Embroidery Blanks.
- Adam told us we can use Casual Roberts for our meetings which means we don't need a second for a motion. He learned this through a trustee webinar!

The following reports and information were presented and approved by the board:

- **August 4, 2025 Board Meeting Minutes:** Kristen D. made a motion to approve the minutes as presented and motion carries.
- **August 2025 Director's Report:** As presented
- **August 2025 Financial Report:** Pat made a motion to approve the financial report and motion carries.
- **August 2025 Activities Report:** It was a GREAT summer!

Unfinished Business:

- The ILS(Integrated Library System)exploration continues.
- The FMPL fundraiser that will benefit the expansion and advocacy is set for Saturday, November 8, 2025. The event will be held at SHS auditorium and commons. It should be GREAT!

- Elizabeth expressed her thanks for help with the float for burger fest!
- The toy sleepover was a huge success! Collette and Elizabeth are already planning for 2026!

New Business:

- ARSL(Association for Rural & Small Libraries) conference is in Albuquerque September 17-20. The people who made the library documentary want Elizabeth to be on a panel! They are paying for her flight and hotel!! A wonderful opportunity!
- Elizabeth discussed the document about roles and responsibilities of Wisconsin's libraries. Elizabeth expressed that she would like more communication between friends and the board. There was discussion about how that could look in the future.
- Cathy Krull, as our rep for the cohort, suggested to Elizabeth that a policy concerning vulnerable adults might be warranted. Elizabeth shared a document from a Wisconsin library that we might use as a starting point. Kristen offered to work on this and give suggestions at the next meeting. Thanks Kristen!
- Elizabeth stated that she and Collette monitor the tablets. Safety is key for the kids. They are not able to access things are not safe.
- September 11th will be the first staff meeting of the fall. Elizabeth asked that we post comments on the Kudo Board so that staff get feedback from others.
- Elizabeth reported that we have approximately \$50,000. This is from the Puls Estate at Fox Cities Credit Union. We need help to make budget. We can withdraw \$12,000. The rest would come from the fund balance. Kristen made a motion that we withdraw \$12,000. Carrie seconded the motion, motion carries.
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All business on the agenda was completed and the meeting adjourned at 6:15. Carrie made a motion and Kristen seconded, motion carries.

Respectfully submitted by Sandy Kailhofer.