

Muehl Public Library Board Minutes

Date of Report: Monday, October 6, 2025, 5:30-6:30

Library Director: Elizabeth Timmins

Members Present: Adam Schaumberg, Kristen Diermeier, Carrie Gorges, Pat Krull, Darla Dorosz, Michelle Erickson and Sandy Kailhofer

Members Absent:

Date of last meeting: September 2, 2025

Date of next meeting: November 3, 2025

Call to Order:

- President Adam Schaumberg called the meeting to order
- Elizabeth informed us about the Anime event on Saturday, October 25th. Colette organizes this event which could be the last one because of rising cost of permission to show the cartoons.

The following reports and information were presented and approved by the board:

- **September 2, 2025 Board Meeting Minutes:** Kristen D. made a motion to approve the minutes as read, motion passes.
- **September 2025 Director's Report:** As presented with some highlights.
- **September 2025 Financial Report:** Sandy made a motion to approve the financial report, Darla seconded and motion passes.
- **September 2025 Activities Report:** There was a dip in attendance but that is often the trend and then things pick up in October.

Unfinished Business:

- The ILS (Integrated Library System) exploration continues with weekly meetings. A decision will be made by October 21st and Elizabeth is excited about the change!
- The FMPL fundraiser that will benefit the expansion and advocacy is set for Saturday, November 8, 2025. Elizabeth shared her excitement about the event that has already garnered community support. The committee is so organized! Jeopardy champ Ben Chan will be hosting the Family Feud game. Raffle tickets were distributed for us to sell.
- Elizabeth reported on the film festival. 62 people over the four days attended. The films were depressing and disappointing. Hopefully next year they will be better!

- Thanks to Kristen for writing the policy for vulnerable adults. Sandy made a motion to approve the policy with the addition of "staff on duty". Michelle seconded. Motion passes.
- Preliminary budget update was presented.

New Business:

- The library will close early at noon on Saturday, November 8th so Elizabeth and other staff can be ready for the fund raiser. This change will be published and posted to inform patrons.
- Elizabeth shared that as a result of staff input, calendar changes were discussed for 2026. Suggested dates for closure are Thanksgiving AND Friday and Saturday, November 27th and 28th. Christmas Eve and Christmas Day are usually closed but it was suggested that Saturday, December 26th be included in the closure dates.
- The Trustee Tale introduced us to the Wisconsin Public Library Consortium.
- We took a field trip to the main library and noticed that the lighting is need of replacement. Fluorescent bulbs are not available anymore. Tim Diermeier has agreed(with Kristen) to be project manager to find suitable lighting replacements.
- Elizabeth informed us that Jason Finn will return to the board. Hopefully he will agree to be secretary! Names have been offered for Darla's replacement!

All business on the agenda was completed and the meeting adjourned at 6:40 Carrie made a motion to adjourn and motion carries.

Respectfully submitted by Sandy Kailhofer.