

Meeting of Library Board
Monday, January 5, 2026
5:30-6:30 PM

Members Present: Board President-Adam Schaumberg, Library Director-Elizabeth Timmins, Kristen Diermeier, Michelle Erickson, Jason Finn, Samantha Goeben, Carrie Gorges, and Pat Krull.

Call to Order – 5:33

- Happy New Year, 2026!
- Welcome Jason and Samantha to the team! Thanks for serving your community!
- FMPL Holiday Raffle winners!
 - 377 total entries for the raffle.
 - Random winners for the 17 prizes.

Reports

- Minutes—November 3, 2025
 - No discussion. No corrections.
 - Joint approval by consensus with financial report.
- Financial Report—December 2025
 - Elizabeth explained the difference in expenses and incomes. There was a slight overage which will be accounted for in the fund balance.
 - Michelle made a motion to approve the November minutes and December financial report as presented; motion carried by consensus.
- Director’s Report—Progress through December 2025
 - Very busy month for Elizabeth...again!
 - Thanks to Elizabeth for being involved in so many community events in November and December.
 - Discussion of “Seymour Community Group” event and thoughts on moving forward, if they choose to utilize the library for future events.
- Activities Report—December, 2025
 - As Presented. Elizabeth expanded on some of the numbers and activities.
 - Carrie noted that Black Creek has reduced hours and will be open opposite weekends as MPL in the summer months.
 - Samantha brought forwards numbers “missing” for 3k and 4k outreach. Elizabeth will look into this further.
 - Samantha noticed attendance has been improving over the years, and loan and borrowed has also increased. Clarification on how this differs from circulation by Elizabeth. More analysis will be helpful, but Elizabeth noted that it would be more advantageous when the new system is introduced.

Unfinished Business

- 2025 Annual Report, depending on progress may have to call a separate meeting for approval (virtual)
 - DPI opens the annual report January 26th. It is difficult to complete by the February meeting. We will be having a virtual meeting to approve.
 - Virtual meeting set for February 16th at 5:30PM. Approval of annual report only.
 - Kristen requested to move the February meeting to accommodate this. Elizabeth stated due to city meetings, this is not possible.
- Reading programs: Disney on Ice and Monster Trucks, tell your friends!
 - Kids read 5 books and they receive a coupon. Free admission with Adult ticket purchase. Kids ages 2-12.
 - Disney on Ice is February 18 thru 22. Last day to redeem Feb. 22.
 - Monster Jam is March 27 thru 29. Last day to redeem Feb. 22.
 - Kristen asked if it could be advertised on Facebook.
 - Michelle stated the school will pick that up and spread the word as well.
- Lighting project (attached quote for consideration) with explanation in Director's Report
 - Elizabeth discussed the project and the quote/s received regarding the lighting project.
 - Adam asked if there would be down time for the project. Michelle stated they would work around the library schedule, so there would be no down time.
 - Kristen makes a motion to approve the quote to convert the lighting. Carrie seconds. Roll call to vote yay or nay. Michelle abstained. All others voted yay.
 - Adam to accept quote by signature.
- Library Legislative Day Tuesday February 10, interest?
 - Elizabeth needs reservations by the end of this week.
 - Will check with FMPL to see if there is interest.

New Business

- ET goals for 2026 (Document will be sent)
 - Elizabeth expanded on her goals for 2026.
 - Might be removing the goal of helping with CFRC grant application, as they cannot provide proof of provided services meeting criteria.
 - Samantha requested clarification on passive programs. Elizabeth stated that is where a librarian does not assist patrons with the activity.
- Policy review: Visitor pass policy (Pdf will be sent)

- No changes were found.
- Kristin motioned to approve the visitor pass policy without revision. Adam seconded the motion. All approved; motion carried.
- Trustee Essential: #11 Planning for the future of the library (Pdf will be sent)
 - Elizabeth stated there was a strategic plan, but has not been visited since before COVID.
 - Jason briefly stated details of previous plan 2020-2023. Elizabeth to send out for further view and discussion in future meetings.
 - Michelle asked about if the plan follows library standards. Elizabeth to send the current standards to Michelle.
 - Samantha stated there were good questions asked, and perhaps looking into our current and future needs for patrons. Discussion ensued.
- Board photo please
 - New board picture taken by Cindy. Thank you, Cindy!

Others:

Any additional business that might be brought before the board.

- Brief conversation lead to discussion of some books and local authors with possible opportunities for visitors/ presentations in the future.

All business on the agenda was completed so the meeting adjourned at 6:21 PM

Next Meeting will be February 2nd, 2026, at 5:30PM in the Library Meeting Space.

Respectfully submitted by Jason Finn