

**Meeting of Library Board  
Monday, February 2, 2026  
5:30-6:30 PM**

**Members Present:** Board President-Adam Schaumberg, Library Director-Elizabeth Timmins, Kristen Diermeier, Michelle Erickson, Jason Finn, Samantha Goeben, Carrie Gorges, and Pat Krull.

**Call to Order – 5:30 PM**

- Happy Groundhog Day! What’s the verdict?
  - Wood chuck Bernard at Bay Beach did not see his shadow, which means we will have an early spring.
  - Lively discussion about Bernard.
- Beading day is set for February 7, 2026
  - There is a flyer available at the library, and samples are found around the library. This event will be provided by library staff, Angie Bougton and her daughter.
  - This event will be Saturday the 7<sup>th</sup>, from 10 am to 2 pm. All are welcome!
- Wisconsin Reads, a digital book club, STILL TRUE by Maggie Ginsberg
  - This offers unlimited eBooks and audio books for everyone.
  - This event closes in March, with a talk with the author.

**Reports**

- Minutes—January 5, 2026
  - 1 text correction. Under unfinished business; Disney programs, age was incorrectly stated as 2-1, instead of 2-12. Thank you Carrie for finding!
  - Joint approval by consensus with financial report.
- Financial Report—January 2026
  - Elizabeth explained the express printing bill that was submitted for all of 2025. She will work with them to be timelier moving forward.
  - Elizabeth also noted that we are at 10% of budget, but that is due to the eBooks cost.
  - Kristen made a motion to approve the January minutes with correction, and January financial report with additional bills clarified; motion carried by consensus.
- Director’s Report—Progress through January 2026
  - Thanks to Elizabeth for being involved in so many community events in January, especially with the cold weather!
  - Samantha requested clarification of “outages”. Elizabeth stated internet outages. Discussion of internet options and how outages are tracked.
- Activities Report—January 2026

- The numbers were not available at this time. Cross billing was also not available. Report will be emailed at a later date.

## **Unfinished Business**

- 2025 Annual Report, status
  - Elizabeth has completed the report and has submitted it to OWLS.
  - We will still have a virtual meeting for the approval. February 16<sup>th</sup>, 2026 at 5:30 PM. Elizabeth will send an email with the link.
  - Elizabeth explained some changes coming to the annual report in the next year, specifically the use of the meeting room.
- Lighting project, progress
  - The project is in progress, and is about half completed.
- Library Legislative Day, progress
  - Next week, February 10th, 2026. Elizabeth, Jason Finn, and Alexandra Pantzlaff, from FMPL, will attend this event.
- Money Smart week, progress
  - Will take place in April. Elizabeth is on this committee. Business people, bankers, etc. are on the committee. They provide material for children.
  - Colette made a coloring page for the children.
  - Discussion of high school financial literacy program/s.
  - Further discussion on getting more financial literacy for all ages.
- WAPL conference planning update and timeline
  - April 27-29. Library as a Test Kitchen is the theme.
  - Elizabeth is participating in the event with registration.
  - Elizabeth informed the board of the event timeline.
- WLA conference planning update and timeline
  - October 20-23. Rooted in Community is the theme.
  - Elizabeth is participating as the inclusion and Accessibility Chair.
  - Elizabeth informed the board of the event timeline.
- Gratitude to Angie and Cathy for their diligence in cleaning up after the book sale
  - Elizabeth passed out cards to sign for gratitude for the great work by Angie and Cathy!

## **New Business**

- Employee entrance, we need a new door, plan?
  - The door is slamming, and needs replacement.
  - Discussion of options for replacing the door. Further information will be gathered for next meeting.
- Year of Math

- Encouraging patrons to view different math activities around the library. This event is for all ages, and will kick off next week!
- Policy review: Policy governing the use of library grounds (Pdf will be sent)
  - Elizabeth noted that the link is not working for the meeting room policy, and will fix that.
  - Elizabeth briefly described how the policy came to be.
  - Carrie made a motion to accept the policy as presented. Samantha seconded the motion. Motion passed unanimously.
- Trustee Essential: #12 Library Standards (Pdf will be sent)
  - Elizabeth stated we are in compliance and it was decided that we didn't need to seek further action. We will continue with the next trustee essential next month.

Others:

Any additional business that might be brought before the board.

- No additional business.

All business on the agenda was completed so the meeting adjourned at 6:17 PM

Next virtual meeting will be February 16<sup>th</sup>, 2026 at 5:30 PM.

Next in-person meeting will be March 2nd, 2026, at 5:30PM in the Library Meeting Space.

Respectfully submitted by Jason Finn